

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 5th June 2025 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	0 members present at the public open session	
1605	Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Colin Taylor Cllr Robert Hassall Cllr Dave Adams Also in Attendance Ciona Nicholson (Clerk) Apologies None	
	Declarations of Interest & Grants for Dispensation None The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1 st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1 st Woodcutt Scouts	
	Matters arising from the last F&GP Parish Council Meeting held 1st May 2025. Cllr Meaden to contact Adam Batty regarding the delay in supplying the parish noticeboards.	SM
	Play Area Matters & Reports The on-sight inspection was carried out by Cllr McLeod who reported that the play area was in good order, grass cut, bins emptied, no litter or graffiti. Additionally, following a recent letter from a local resident with regards to the safety of the swings; they were individually inspected, full weight tested and the PC is satisfied that there are no safety issues.	

1577	<p>Sports Facilities Matters & Recreation Ground</p> <p>Pitch Maintenance 2025-26</p> <p>The Groundsman received a quote from Frouds for verti-drainage that would improve drainage was over budget.</p> <p>Members agreed to seek further quotes from other local specialist grounds maintenance contractors.</p> <p>Bowls Club Matters</p> <p>A second contractor has been asked to provide a quote for the repairs to the boundary slabs.</p> <p>The sewage pump has failed and has been replaced by Cllr Adams, invoices to be forwarded to the Clerk.</p> <p>The external timbers on the front of the Bowls Club need refurbishing. Clerk to contact x3 approved Decorating Contractors for quotes.</p> <p>Village Hall Generator</p> <p>Cllr Turner will meet DES Engineer on Friday 6th June to resolve generator automatic switch problems.</p> <p>Grounds Maintenance Contract 2025-26</p> <p>Grounds Maintenance Contract tender process to be extended and decision to be made at FPC June. Cllr Meaden to meet with Mr Killshaw.</p> <p>A letter received from local resident expressing disappointment in the general condition of the recreation ground. Members discussed and agreed that the introduction of the grounds maintenance contract will address many of the issues raised.</p>	<p>Clerk</p> <p>SM</p>
1578	<p>Sports Association Matters</p> <p>The Sports Association AGM took place on 26th May 2025 with representatives from the individual sports clubs present. Mr Henry Giles (Handley Sports) was appointed Chairman with agreement that he would be well supported by members of the Council who would also form membership of the Association. The Parish Clerk was appointed interim Secretary and it was agreed that the next meeting would take place in September 2025.</p> <p>Members acknowledged that The Penny Tap was awarded Best Winter Pub by CAMRA.</p>	<p>Clerk</p>

	<p>Recreation Ground Access Agreement Review</p> <p>Members remain keen to improve security for the properties along Common Road.</p> <p>The PC reviewed the access agreement document issued to residents of Common Road whose properties back onto the Recreation Ground. It was agreed that the document was robust but needed bringing up to date with regards to a new key system to help regulate occasional use.</p> <p>Members looked at a specific key safe option during the meeting – Cllr Hassall agreed to test the system with regards to tracking the ‘record of access’ and would report back to members.</p> <p>Cllr Hassall & Clerk to rework the existing document before getting lawful ratification.</p>	<p>RH/Clerk/JR</p>
	<p>Downsman Matters</p> <p>Members were pleased that the June edition of the Downsman had been published and distributed on time. Cllr Hassall co-ordinated proceedings and has created new email addresses for ‘copy’ ‘accounts’ and ‘advertising’. Emphasis that the magazine should be a local magazine and have regular content supplied by local farmers and Parish Council news and updates.</p> <p>Long term, Cllr Hassall recommended expenditure for a Downsman dedicated laptop and will aim to provide quotes.</p> <p>A request has been made to the outgoing Treasurer for the transfer of the remaining funds into the CCIO account.</p>	<p>All</p> <p>RH/Clerk</p> <p>CT</p>
	<p>Summer Fete Update</p> <ul style="list-style-type: none"> • The Event Officers have submitted a temporary events licence application to Dorset Council. • The local Sponsorship appeal has been successful and donations are already coming in. • A reminder that a Health & Safety report will need to be completed and submitted by June FPC. • The Wildlife Trust have confirmed their attendance. 	
	<p>Matters to Report & Correspondence</p> <ul style="list-style-type: none"> • A letter received from local resident regarding the 20mph speed campaign. A suggestion to impose traffic calming at the school corner rather than extending 20mph throughout the village. 	

	<p>Members discussed and are aware that white line/yellow lines/give way signage would not be granted by Dorset Council Highways having previously made an enquiry.</p> <ul style="list-style-type: none">• PC must continue to promote the completion of the voting slips to be able to enforce change. Without active votes there can be no application to Highways for their support.	AT/Clerk/ALL
	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 5th June 2025. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Clerk to administrate payments, Scrutineer Cllr S McLean 2nd Cllr C Taylor & 3rd Cllr Hassall to authorise payments.</p>	

Meeting Closed 8.40pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 28th June 2025

Sixpenny Handley & Pentridge Parish Council

Payments – 5th June 2025

Date	Description	Payment	
01/06/2025	Dorset Council Rent	SO	484.00
01/06/2025	C Nicholson (May Salary Payment)	On-line	1,055.73
01/06/2025	Nest Pension Payment	On-line	73.06
01/06/2025	Marc Hayward (x4 Litter bins)	On-line	30.00
01/06/2025	L J Tuckey (x4 Parish Office cleans)	On-line	22.50
01/06/2025	R Hassall Reimbursement	On-line	36.64
01/06/2025	Parish Mag Printers (June Downsman)	On-line	692.00
01/06/2025	Alfie Burt (1st quarter Grass Cutting)	On-line	1,000.00
01/06/2025	Dorset Council outstanding balance & DWP	On-line	1,117.83
01/06/2025	D Adams Reimbursement Generator Cover	On-line	361.06
01/06/2025	N D Dibben Farms Limited (Diesel for mowers)	On-line	71.52
01/06/2025	N J Lawrie (Village Hall Drains)	On-line	1,376.40
01/06/2025	N J Lawrie (memorial bench)	On-line	582.00
01/06/2025	Kinetico Watersoftener Service	DD	8.75
01/06/2025	Vodafone Broadband	DD	35.80
	June Total		6,947.29

To be submitted by the Clerk on Friday 6th June 2025.

Scrutineer – Cllr S Mclean

1st On-line authorisation Cllr Taylor 2nd On-line authorisation Cllr Hassall

